

LAKE OF THE WOODS MUTUAL WATER COMPANY

NOTICE OF A MEETING OF THE BOARD OF DIRECTORS

Date: April 4, 2024

Time: 6:00 p.m.

Teleconference Via: Zoom.com Id# 825 6479 4298

Phone #669-900-9128

AGENDA

1. Call to Order
2. Adjustment of Agenda Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
3. Public Comments from eligible attendee (3 minutes/person max time 30 mins)
4. Line replacement & Permanent Generators Phase 2 - 3.5 million SWRCB
 - Approval to pay Allowance invoices Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
 - Claim #22 Update Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
 - Change orders approval by Ad Hoc Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
 - Approve purchase of Well #6 construction fencing Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
5. South Tank & Line Replacement & SCADA Grant Phase 3 Update 5 million
 - Forestry Service Permit Update
 - South Tank access easement Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
 - SCADA, Springs Mapping, South Tank update Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
6. Regional Water Project Application & Annexation Update Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
 - SOI Mapping update and Annexation Timeline
7. Distribution Operators Report
 - Distribution operator purchases Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
 - No Outside Watering Enforcement Notices Update
8. Provost and Pritchard Projects update
9. Treasury Report Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
10. Approval of Minutes of 03-07-2024 board meeting Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
11. CIP
12. Future Agenda Item
13. Website Update
14. Assessment Fee's Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
15. Continuous Leak - Shut off policy Motion_____ Second_____ Ayes_____ Nays_____ Absent_____
16. Rent, Utility split with Krista Mutual Water Company Motion_____ Second_____ Ayes_____ Nays_____ Absent_____

Closed session – (Customer Matter, Easement, Personnel)

Adjournment

Motion_____ Second_____ Ayes_____ Nays_____ Absent_____

Board of Directors

Joan Kotnik, President
Daryl Beckstrand, Vice President/ Treasurer
Mary Dreier, Secretary
Stanley Eisman, Director
Martin Morehouse, Director

Office Manager

Pamela Jarecki

Assistant Office Manager

Brenda Fessia

Distribution & Treatment Operator

Erik Alcalá

Next board meeting May 2, 2024, on Zoom and in the office. Agenda will be posted on the website (<https://www.lakeofthewoodswater.com/>)
4 days before meeting.

Shareholders are invited to attend. To be placed on the agenda please email us at lowwaterco@gmail.com.

For all other questions please call 661-245-1448/661-917-7317

LAKE OF THE WOODS

OPERATIONS REPORT

MARCH 2024

FACILITIES & EQUIPMENT

- No issues

DISTRIBUTION SYSTEM

- Part of the Phase 2 project we had questions on how well 4 and 6 tied into the system, with Sierra's help we potholed the corner of Lakewood Dr. and Lakeview Dr. After digging up the area we found that well 4 and well 6 tied into the water main at different locations. This information will be a big help for the phase 2 and 3 tie-in on that corner.
- On 3/13/24 P&P came out to take psi tests around Lakeview Dr., Lakewood Dr, and Foothill Dr. to get a better understanding of which homes were on the North zone and South zone of the system.
- Update on the fire hydrant on Cuddy Ct, we found the rubber gasket inside the fire hydrant ripped/torn and was letting water go through and leak out on the drain plugs. We are currently waiting for parts to repair the fire hydrant.
- I have picked up the parts to install the blow-off at the end of Paige Rd. This blow-off will be installed to flush out the dead-end water main. The house on the end of this main has experienced yellow-colored water issues, installing the blow-off and flushing the main will remove any stagnant water.
- Phase 2 project update, Sierra started chlorine treatment and pressure testing on the new 6-inch water mains on Crable St, Ivins Dr, and Point Ct.

WATER QUALITY & WELLS

- In April we will be taking new iron and manganese samples from well 4. The well is still off and just being used to monitor the iron and manganese levels.

LOW- Total gallons used	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
January	1,267,364	1,173,230	1,184,631	1,374,045	1,200,651	1,826,616	1,657,677	1,567,809	3,099,550	2,009,200	2,378,400	1,535,600	1,954,000	2,162,400
February	1,643,366	1,157,595	1,222,852	1,349,243	799,487	1,725,685	1,335,433	1,565,221	2,473,088	1,993,700	2,350,100	1,411,900	1,979,900	1,830,300
March	1,044,303	1,791,901	1,086,735	1,608,632	1,239,060	2,552,043	1,361,887	1,751,496	1,415,193	2,116,370	2,173,200	2,050,100	2,234,700	2,131,200
April	-	1,150,219	1,210,351	1,463,059	1,502,068	1,963,977	1,441,220	1,492,241	2,042,861	2,139,290	2,273,300	2,391,400	3,191,800	1,842,200
May	-	1,017,027	1,489,602	1,175,415	1,717,348	1,571,878	1,543,367	1,590,177	1,789,429	2,196,900	2,253,600	2,994,100	4,178,700	2,855,900
June	-	1,668,368	1,473,862	1,581,498	1,449,147	1,604,050	1,914,245	2,003,109	778,151	1,979,020	2,084,600	2,893,400	3,959,500	3,967,600
July	-	2,167,410	1,275,204	1,627,447	1,889,896	2,033,253	2,264,491	1,943,530	1,223,281	2,180,200	1,939,800	3,070,900	4,030,400	4,238,900
August	-	3,479,353	1,188,275	1,502,417	1,498,427	1,708,965	2,235,314	2,288,220	1,448,670	2,227,800	2,454,600	3,275,300	4,287,700	3,767,100
September	-	1,687,407	1,387,815	1,383,170	1,585,005	1,690,265	1,780,318	1,720,298	1,295,081	2,150,400	2,273,600	2,875,300	4,150,500	2,588,200
October	-	1,190,107	1,214,219	1,508,461	1,644,528	1,534,820	1,763,481	1,758,037	1,507,450	2,409,900	2,294,200	2,713,900	3,416,600	2,523,000
November	-	1,617,370	965,618	1,500,614	1,576,004	1,474,273	1,647,645	1,464,470	1,547,782	2,091,200	2,060,000	2,822,300	3,194,400	2,391,900
December	-	1,242,055	1,587,072	1,125,494	1,513,457	1,555,748	1,433,040	1,483,403	1,538,244	2,195,485	2,318,700	2,817,100	2,114,700	2,466,000
Hauled water									3,120,000	1,123,200	2,153,600	781,600		
Total	3,955,033	19,342,043	15,286,234	17,199,494	17,615,078	21,241,573	20,378,118	20,628,011	23,278,780	26,812,665	29,007,700	30,851,300	38,692,900	32,764,700

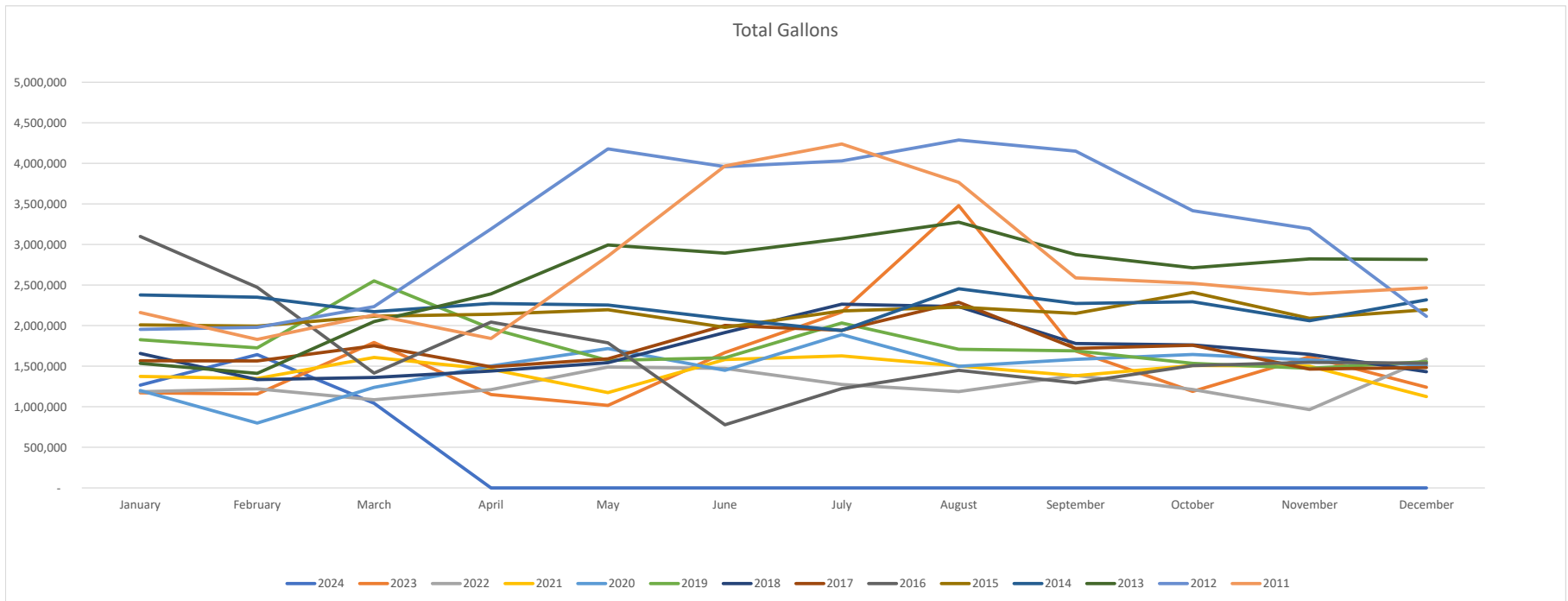
*Hauled water is not included in the graph, just well production

**2014 implimented no outside watering

*** Line replace Ivins/Frazier Mountain park rd and Lakewood Dr May/June 2019

****Meters were installed from the end of 2018 and July 2019

*****Meter Rates in effect June 2021



WELL PRODUCTION 2022

Table with columns for Well #1, Well #2, Well #4, Well #6, Well #7, TOTAL, TOTAL, TOTAL GPM, Average daily demand in gallons, AVERAGE DAILY USE in Glons, AVERAGE PER POP. In gallons, and ACRE FEET. Rows include months from January to December and a Total row.

* Well #7 is still off meter on order
** Well #7 was put back into operations on 2-7-2022, found meter working when running the well for sample. As of 2-15-2022 Meter working
*** Well #4 offline for well rehabilitation with Well Rehabilitation Services Inc.
**** Well #7 offline, pump and motor being replaced

FP Hauling October 10-9-22 to 10-13-22
Gallons CF
Beginning 1684700 225197
Ending 1828900 244473
-19275

41787

WELL PRODUCTION 2023

Table with columns for Well #1, Well #2, Well #4, Well #6, Well #7, TOTAL, TOTAL, TOTAL GPM, Average daily demand in gallons, AVERAGE DAILY USE in Glons, AVERAGE PER POP. In gallons, and ACRE FEET. Rows include months from January to December and a Total row.

* well #4 all pump to waste in those month
** Well #4 pump to waste & construction line leaks & house fire and a leak in the system that was not found until 9-8-2023
*** mountain fire on Tecuya Ridge, fire fighters were using water next to the mountain view mini mart & Lackwood valley and Lakewood and a leak in the system that was not found until 9-8-2023.
**** Well #4 Pump to waste and Contruction meter.
***** Leak on Ivin's by point ct. and
***** Leak at Lakeview & Paige - South tank

WELL PRODUCTION 2024

Table with columns for Well #1, Well #2, Well #4, Well #6, Well #7, TOTAL, TOTAL, TOTAL GPM, Average daily demand in gallons, AVERAGE DAILY USE in Glons, AVERAGE PER POP. In gallons, and ACRE FEET. Rows include months from January to December and a Total row.

* multiple leaks - Point Ct. near the North Tanks, Lot 144 & 145 service line break, meter valve on Lakeview heading up to south tank, lower part of Paige rd behind lakeview, over flow line leak and a few fire hydrants

Well soundings 2022

	Well 1 - depth 477			Well 2 - - depth 315			Well 4 - depth 500			Well #5- depth			Well 6 - depth 350			Well 7 - depth 490			Avg	date	Time on
	on	off	draw down	on	off	draw down	on	off	draw down		on	off	draw down	on	off	draw down					
January	162	157.7	4.3	161	156.8	4.2	139	135.3	3.7		128	119.6	8.4		160.8	0	146	1/26/2022			
February	164	157	7	163	156.4	6.6	139.5	135.2	4.3		127	120.2	6.8	164.2	160.8	3.4	146	2/25/2022			
March	161.3	157.4	3.9	160.3	156.7	3.6		140	-140		129	120.5	8.5	163.4	160.8	2.6	147	3/25/2022	5 min recharge		
April	162	157.6	4.4	161	157	4	146	141	5		129	120.4	8.6	164	161.2	2.8	147	4/25/2022			
May	163	158.3	4.7	162.5	157.9	4.6	148	142	6		127	119	8	165.3	162	3.3	148	5/27/2022			
June	162.5	158.7	3.8	162	158.3	3.7		130.6	0		124	119.4	4.6	165	162	3	146	6-31-2022	Well #4 offline being rehabbed		
July	163.4	159.7	3.7	163.8	159.3	4.5		130.6	0		125	119.3	5.7	167.2	163.5	3.7	146	7/29/2022	Well #4 offline being rehabbed		
August	164.6	158.9	5.7	164.2	158.6	5.6		130.1	0		127	119.3	7.7	166.4	163	3.4	146	8/25/2022	Well #4 offline being rehabbed		
September	162.2	157	5.2	162.1	157.5	4.6		130.1	0		128	119.8	8.2	164.6	162	2.6	145	9/30/2022	Well #4 offline being rehabbed		
October	162	158.3	3.7	163.1	158.7	4.4		131.2	0		129.8	120.4	9.4	165.7	162.8	2.9	146	10/27/2022	Well #4 came on line 10-17-2022		
November	162	157.3	4.7	163	158	5		131	0		129.5	120.2	9.3	0	0	0	113	11/22/2022	Well #7 offline, pump and motor bing replaced. Sound got stuck on Well #4 at 190 ft		
December	165	158	7	165	158	7			0		129	121	8			0	87	12/29/2022	Well #7 offline, pump and motor bing replaced. Sound got stuck on Well #4 at 190 ft		

* Well #7 off Meter waiting to be replaced

Well soundings 2023

	Well 1 - depth 477			Well 2 - - depth 315			Well 4 - depth 500			Well #5- depth 183	Well 6 - depth 350			Well 7 - depth 490			Avg	date	Creek bed flowing
	on	off	draw down	on	off	draw down	on	off	draw down		on	off	draw down	on	off	draw down			
January	169	159	10	169.5	159.5	10	keeps dropping	132			126	119.5	6.5	167	163	0	147	1/26/2023	
February	163.5	158	5.5	164	158	6	keeps dropping	132			126	119	7	166	162.5	3.5	146	2/23/2023	yes
March	161.5	156.5	5	160	156	4	124.5	122.5	2		118	112.5	5.5	164	161	3	142	3/30/2023	yes
April	153.5			153				120		165		108			158.5		139	4/13/2023	yes
April	151.5			151.5				118.5		164.5		107			157		137	4/20/2023	yes
April	153	149.5		153	149.5		121	117.5		163.5	1018.5	105		157.5	154.5		135	4/27/2023	yes
May	148			148				115		161.5		103.5			153		134	5/4/2023	yes
May	146.5			146				113.5		160		101			150.5		132	5/10/2023	yes
May	143			142				109		157.5		95.5			146.5		127	5/19/2023	yes
May	145	141	4	144	140	4	109	106	3	155	96	92.5	3.5	147	144	3	125	5/25/2023	yes
June	139			138				103		153		89			142		122	6/1/2023	yes
June	137			136.5				100		150		85			140		120	6/8/2023	yes
June	135			134				98		148		83			138		118	6/15/2023	yes
June	133			132				96		145		81			136		116	6/23/2023	yes
June	135	132	3	135	131	4	108	95.5	12.5	144	85	80	5	139	135	4	115	6/28/2023	30 min run time for well #4
July	130	130		128.5				94.5	0	141.5		80			132.5		113	7/11/2023	
July	130	128.5		129	127			94.5		138.5		81		133	130.5		112	7/27/2023	
August	127			125.5											129.5			8/14/2023	
August	128	126.5	1.5	126.5	124.5	2		98.5	0	134.5	89	86.5	2.5	130	128.5	1.5	113	8/31/2023	
September	126.5	124.5	2	125.5	123	2.5		105	0	132	96.5	93	3.5	128	126.5	1.5	114	9/28/2023	
October	127	125	2	125.5	123	2.5		109	0		103	98	5	128	126.5	1.5	116	10/26/2023	
November	129	127	2	127	125	2			0		108	103	5	130	128.5	1.5	97	12/1/2023	
December	130.5	129	1.5	128.5	127	1.5		118	0		112.5	106	6.5	131.5	130	1.5	122	12/28/2023	
Total		30			32.5			14				13.5			33				

* Well #4, at the high is 95 feet before Iron and manganese went down, future levels above this may have high concentrations of Iron & manganese because of sediments in casings and perforations.

We had rehabed Well #4 in the fall of 2022 and as the water rose in Well #4 iron and manganese levels rose to Iron- 97,600 ug/L and Manganese 12,200 ug/L

Well soundings 2024

	Well 1 - depth 477			Well 2 - - depth 315			Well 4 - depth 500			Well #5- depth 183	Well 6 - depth 350			Well 7 - depth 490			Avg	date	Creek bed flowing
	on	off	draw down	on	off	draw down	on	off	draw down		on	off	draw down	on	off	draw down			
January	133	131.5	1.5	131	129.5	1.5	130	120.5	9.5	135	114	107.5	6.5	134	132.5	1.5	124		
February	135	133.5	1.5	133	131	2	126	116.5	9.5	136.5	108.5	103.5	5	136.5	134.5	2	124		
March	133.5	132.2	1.3	132	129.5	2.5		106.5	-106.5	135.5	97.5	92.5	5	135	133.3	1.7	119		
April		0			0				0				0			0	0		
May		0			0				0				0			0	0		
June		0			0				0				0			0	0		
July		0			0				0				0			0	0		
August		0			0				0				0			0	0		
September		0			0				0				0			0	0		
October		0			0				0				0			0	0		
November		0			0				0				0			0	0		
December		0			0				0				0			0	0		
Total			25.5			28.5			15.5				16			28.5			

This total is Jan 2023 minus current level

Lake Of The Woods Mutual Water Company

Balance Sheet Detail

As of March 29, 2024

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	AMOUNT	BALANCE
ASSETS										
1001 Cash in Checking - CB&T 2023										
Beginning Balance										
03/01/2024	Check	8641	FESSIA, BRENDA			-Split-		\$741.72	-741.72	183,760.84
03/01/2024	Deposit				Deposit	-Split-	\$959.10		959.10	184,719.94
03/01/2024	Check	8642	PAMELA JARECKI {}			-Split-		\$1,398.88	-1,398.88	183,321.06
03/01/2024	Deposit				Deposit	-Split-	\$363.00		363.00	183,684.06
03/01/2024	Check	8640	ERIK ALCALA {}			-Split-		\$2,914.46	-2,914.46	180,769.60
03/04/2024	Deposit				Deposit	-Split-	\$1,610.35		1,610.35	182,379.95
03/04/2024	Deposit				Deposit	-Split-	\$320.00		320.00	182,699.95
03/04/2024	Check		FRAZIER PARK ACE HARDWARE		6240 Maintenance:Material & Supplies			\$112.75	-112.75	182,587.20
03/04/2024	Transfer				1002 CIP - checking - CB&T 1067			\$6,500.00	-6,500.00	176,087.20
03/05/2024	Deposit				Deposit	-Split-	\$951.74		951.74	177,038.94
03/05/2024	Deposit				Deposit		\$655.08		655.08	177,694.02
03/05/2024	Check		USPS		6360 Postage and Delivery			\$24.83	-24.83	177,669.19
03/06/2024	Check		MICROSOFT		6015 Dues and Subscriptions			\$24.75	-24.75	177,644.44
03/07/2024	Check		ZALCO LABORATORIES		6260 Maintenance:Water Analysis and Fees			\$47.00	-47.00	177,597.44
03/07/2024	Check		KAISER PERMANENTE -000136690-0000		6120 Insurance Expense:Health Insurance			\$1,799.78	-1,799.78	175,797.66
03/07/2024	Deposit				Deposit	-Split-	\$1,128.37		1,128.37	176,926.03
03/07/2024	Deposit				Deposit	-Split-	\$3,446.97		3,446.97	180,373.00
03/08/2024	Check		AT & T -661-245-1277 Blending Station		6556 Utilities:Telephone and Relay Expense:AT & T 661-245-1277 Blend Sta			\$170.26	-170.26	180,202.74
03/08/2024	Check		FERGUSON INC		6240 Maintenance:Material & Supplies			\$1,312.42	-1,312.42	178,890.32
03/08/2024	Check		FERGUSON INC		6240 Maintenance:Material & Supplies			\$262.32	-262.32	178,628.00
03/08/2024	Check		SCOTT NAVE		6383 Professional Fees:Attorney			\$180.00	-180.00	178,448.00
03/08/2024	Check		QUICKBOOKS INTUIT		6015 Dues and Subscriptions			\$580.00	-580.00	177,868.00
03/08/2024	Deposit				Deposit	-Split-	\$1,423.37		1,423.37	179,291.37
03/08/2024	Deposit				Deposit		\$181.31		181.31	179,472.68
03/11/2024	Deposit				Deposit	-Split-	\$1,333.88		1,333.88	180,806.56
03/11/2024	Deposit				Deposit	-Split-	\$141.53		141.53	180,948.09
03/12/2024	Deposit				Deposit	-Split-	\$501.00		501.00	181,449.09
03/12/2024	Check		AT & T -287270311277-CELL PHONE		6554 Utilities:Telephone and Relay Expense:Cell Phone			\$201.24	-201.24	181,247.85
03/12/2024	Deposit				Deposit	-Split-	\$2,611.27		2,611.27	183,859.12
03/13/2024	Check		AT & T - 238 841-0701 213 0 RELAY		6552 Utilities:Telephone and Relay Expense:Relay			\$31.57	-31.57	183,827.55
03/13/2024	Check		AT&T 321461051 Office		6551 Utilities:Telephone and Relay Expense:Office phone			\$84.97	-84.97	183,742.58
03/13/2024	Check		SIERRA CONSTRUCTION & EXCAVATION INC.		6220 Maintenance:Contract Labor			\$1,860.00	-1,860.00	181,882.58
03/13/2024	Deposit				-Split-		\$1,137.11		1,137.11	183,019.69
03/13/2024	Check		FRAZIER PARK ACE HARDWARE		6240 Maintenance:Material & Supplies			\$101.70	-101.70	182,917.99
03/13/2024	Deposit				4100 Water Service Fees		\$200.00		200.00	183,117.99
03/14/2024	Check		FERGUSON INC		6240 Maintenance:Material & Supplies			\$494.85	-494.85	182,623.14
03/14/2024	Check		SOUTHERN CA EDISON OFFICE 700227039961		700227039961 6541 Utilities:Power:Power - Office			\$23.96	-23.96	182,599.18
03/15/2024	Check		ZALCO LABORATORIES		6260 Maintenance:Water Analysis and Fees			\$47.00	-47.00	182,552.18
03/15/2024	Deposit				-Split-		\$5,284.59		5,284.59	187,836.77
03/15/2024	Check		CALIFORNIA BANK TRUST		6635 NSF Charges & Bank Fees			\$95.00	-95.00	187,741.77
03/15/2024	Check		UNITED STATES TREASURY		6342 Payroll-Taxes:Fed Tax Deposit - 940			\$5.30	-5.30	187,736.47
03/15/2024	Check		OREGON DEPARTMENT OF REVENUE		6344 Payroll-Taxes:Oregon Taxes			\$139.92	-139.92	187,596.55
03/15/2024	Check		EDD		6343 Payroll-Taxes:EDD Tax Deposit-DE88			\$54.78	-54.78	187,541.77
03/15/2024	Check	8646	FESSIA, BRENDA		-Split-			\$741.71	-741.71	186,800.06
03/15/2024	Check		ZALCO LABORATORIES		6260 Maintenance:Water Analysis and Fees			\$105.00	-105.00	186,695.06
03/15/2024	Check		EDD		6343 Payroll-Taxes:EDD Tax Deposit-DE88			\$120.51	-120.51	186,574.55
03/15/2024	Check	8648	SIERRA CONSTRUCTION & EXCAVATION INC.		6220 Maintenance:Contract Labor			\$1,960.00	-1,960.00	184,614.55
03/15/2024	Check	8645	Erik Alcala		-Split-			\$3,001.96	-3,001.96	181,612.59
03/15/2024	Check		UNITED STATES TREASURY		6341 Payroll-Taxes:Fed Tax Deposit-941			\$1,312.10	-1,312.10	180,300.49
03/15/2024	Check	8647	PAMELA JARECKI {}		-Split-			\$1,398.90	-1,398.90	178,901.59
03/15/2024	Deposit				-Split-		\$1,667.58		1,667.58	180,569.17

Lake Of The Woods Mutual Water Company

Balance Sheet Detail

As of March 29, 2024

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	AMOUNT	BALANCE
03/18/2024	Deposit					-Split-	\$6,234.95		6,234.95	186,804.12
03/18/2024	Check		ZION BANCORPORATION, NA			6574 Vehicle Expense:Truck expense		\$654.62	-654.62	186,149.50
03/18/2024	Deposit					4100 Water Service Fees	\$180.00		180.00	186,329.50
03/19/2024	Check		ZALCO LABORATORIES			6260 Maintenance:Water Analysis and Fees		\$140.00	-140.00	186,189.50
03/19/2024	Deposit					4100 Water Service Fees	\$133.74		133.74	186,323.24
03/19/2024	Deposit					-Split-	\$1,044.27		1,044.27	187,367.51
03/19/2024	Deposit					-Split-	\$1,253.84		1,253.84	188,621.35
03/20/2024	Check		ZALCO LABORATORIES			6260 Maintenance:Water Analysis and Fees		\$256.00	-256.00	188,365.35
03/20/2024	Check		USPS			6360 Postage and Delivery		\$8.73	-8.73	188,356.62
03/21/2024	Deposit					-Split-	\$972.57		972.57	189,329.19
03/21/2024	Deposit					-Split-	\$5,747.70		5,747.70	195,076.89
03/21/2024	Check		CALIFORNIA BANK TRUST			6635 NSF Charges & Bank Fees		\$35.00	-35.00	195,041.89
03/22/2024	Deposit					-Split-	\$1,360.22		1,360.22	196,402.11
03/22/2024	Deposit					-Split-	\$635.00		635.00	197,037.11
03/22/2024	Check		CALIFORNIA BANK TRUST			6635 NSF Charges & Bank Fees		\$95.00	-95.00	196,942.11
03/25/2024	Deposit					-Split-	\$1,958.47		1,958.47	198,900.58
03/25/2024	Deposit					-Split-	\$680.00		680.00	199,580.58
03/25/2024	Check	8649	Cesar Gaona			-Split-		\$1,663.89	-1,663.89	197,916.69
03/26/2024	Deposit					-Split-	\$1,394.62		1,394.62	199,311.31
03/26/2024	Check	8651	CRWRMA-Member Guard			6110 Insurance Expense:General Liability Insurance		\$9,287.00	-9,287.00	190,024.31
03/26/2024	Check		ZALCO LABORATORIES			6260 Maintenance:Water Analysis and Fees		\$47.00	-47.00	189,977.31
03/26/2024	Check		ZALCO LABORATORIES			6260 Maintenance:Water Analysis and Fees		\$105.00	-105.00	189,872.31
03/26/2024	Check		SOUTHERN CA EDISON 8002195250		700608166806	6546 Utilities:Power:Power - Well #7		\$316.27	-316.27	189,556.04
03/26/2024	Deposit					-Split-	\$100.00		100.00	189,656.04
03/26/2024	Check	8650	JORDAN KAUFMAN			6510 TAXES:Taxes - Real Estate		\$16.19	-16.19	189,639.85
03/26/2024	Check		SKOOKUM WATER COMPANY			6210 Maintenance:Chemicals		\$75.00	-75.00	189,564.85
03/27/2024	Check		USPS			6360 Postage and Delivery		\$8.73	-8.73	189,556.12
03/28/2024	Deposit					-Split-	\$255.00		255.00	189,811.12
03/28/2024	Deposit					-Split-	\$467.44		467.44	190,278.56
03/28/2024	Check	8655	CRWRMA-Member Guard			6110 Insurance Expense:General Liability Insurance		\$1,188.00	-1,188.00	189,090.56
03/29/2024	Check		SOUTHERN CA EDISON 8000103739		700249412912	6542 Utilities:Power:Power-Well 1 & 2 Blend. Station		\$899.88	-899.88	188,190.68
03/29/2024	Check		EDD			6343 Payroll-Taxes:EDD Tax Deposit-DE88		\$111.18	-111.18	188,079.50
03/29/2024	Check	8652	ERIK ALCALA {}			-Split-		\$2,914.46	-2,914.46	185,165.04
03/29/2024	Check		EDD			6343 Payroll-Taxes:EDD Tax Deposit-DE88		\$54.78	-54.78	185,110.26
03/29/2024	Check		OREGON DEPARTMENT OF REVENUE			6344 Payroll-Taxes:Oregon Taxes		\$139.76	-139.76	184,970.50
03/29/2024	Check		UNITED STATES TREASURY			6342 Payroll-Taxes:Fed Tax Deposit - 940		\$5.30	-5.30	184,965.20
03/29/2024	Check	8653	FESSIA, BRENDA			-Split-		\$741.73	-741.73	184,223.47
03/29/2024	Check		SOUTHERN CA EDISON 8000581773		700255196334	6545 Utilities:Power:Power - Well #6		\$395.38	-395.38	183,828.09
03/29/2024	Check		DOUG THORNBURN			6390 Rent Expense		\$735.00	-735.00	183,093.09
03/29/2024	Check		UNITED STATES TREASURY			6341 Payroll-Taxes:Fed Tax Deposit-941		\$1,278.58	-1,278.58	181,814.51
03/29/2024	Check		AT & T -661-245-1277 Blending Station			6556 Utilities:Telephone and Relay Expense:AT & T 661-245-1277 Blend Sta		\$170.26	-170.26	181,644.25
03/29/2024	Check	8654	PAMELA JARECKI {}			-Split-		\$1,398.90	-1,398.90	180,245.35
03/29/2024	Check		CAL BANK AND TRUST VISA - 9119			2120 CAL BANK AND TRUST VISA - 9119		\$704.01	-704.01	179,541.34
03/29/2024	Check		SOUTHERN CA EDISON 8002019183		700265468129	6543 Utilities:Power:Power - Well #4		\$92.47	-92.47	179,448.87
Total for 1001 Cash in Checking - CB&T 2023									\$ -5,053.69	
1002 CIP - checking - CB&T 1067										
Beginning Balance										171,827.68
03/04/2024	Transfer				Funds Transfer	1001 Cash in Checking - CB&T 2023	\$6,500.00		6,500.00	178,327.68
03/05/2024	Transfer				Funds Transfer m- CS Associates Claim #20 202309	1010 WATERLINE REPLACEMENT 7743	\$1,040.00		1,040.00	179,367.68
03/14/2024	Transfer				Transfer Detail P&P Invoices 106763 & 107318	1010 WATERLINE REPLACEMENT 7743		\$37,774.84	-37,774.84	141,592.84
Total for 1002 CIP - checking - CB&T 1067									\$ -30,234.84	
1009 Cash in Bond Acct-W/F CD 6003										
Beginning Balance										25,000.00
Total for 1009 Cash in Bond Acct-W/F CD 6003										

Lake Of The Woods Mutual Water Company

Budget vs. Actuals: FY_2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4100 Water Service Fees	115,610.02	490,100.00	-374,489.98	23.59 %
4150 Assessments	13,874.17	15,800.00	-1,925.83	87.81 %
4200 Transfer Fees, Late Ch & Refund				
4210 Transfer Fees	176.14		176.14	
4220 Late Fees	2,937.26		2,937.26	
4225 NSF	23.00		23.00	
4240 Shut off/On fee	300.00		300.00	
Total 4200 Transfer Fees, Late Ch & Refund	3,436.40		3,436.40	
4700 Interest Income	23.81		23.81	
Total Income	\$132,944.40	\$505,900.00	\$ -372,955.60	26.28 %
GROSS PROFIT	\$132,944.40	\$505,900.00	\$ -372,955.60	26.28 %
Expenses				
6000 Advertising and Promotion		350.00	-350.00	
6005 Business Permits & Land fees	13,103.41	20,000.00	-6,896.59	65.52 %
6010 Computer and Internet Expenses		1,500.00	-1,500.00	
6015 Dues and Subscriptions	972.36	7,200.00	-6,227.64	13.51 %
6025 Education Expense		2,500.00	-2,500.00	
6030 Equipment Rental		15,000.00	-15,000.00	
6100 Insurance Expense				
6110 General Liability Insurance	10,475.00	8,500.00	1,975.00	123.24 %
6120 Health Insurance	5,399.34	19,000.00	-13,600.66	28.42 %
6130 Professional Liability		1,600.00	-1,600.00	
6140 Worker's Compensation		3,700.00	-3,700.00	
Total 6100 Insurance Expense	15,874.34	32,800.00	-16,925.66	48.40 %
6200 Maintenance				
6210 Chemicals	285.00	1,200.00	-915.00	23.75 %
6220 Contract Labor	25,487.50	42,000.00	-16,512.50	60.68 %
6230 Maintenance Tools	97.40	10,000.00	-9,902.60	0.97 %
6240 Material & Supplies	18,363.04	14,000.00	4,363.04	131.16 %
6250 Miscellaneous	31.47	600.00	-568.53	5.25 %
6260 Water Analysis and Fees	3,161.00	15,000.00	-11,839.00	21.07 %
Total 6200 Maintenance	47,425.41	82,800.00	-35,374.59	57.28 %
6305 Meals and Entertainment	97.41	500.00	-402.59	19.48 %
6310 Office Supplies	149.36	2,200.00	-2,050.64	6.79 %
6320 Office Upgrades		500.00	-500.00	
6330 Payroll Expenses	44,182.22	152,000.00	-107,817.78	29.07 %
6340 Payroll-Taxes		15,200.00	-15,200.00	
6341 Fed Tax Deposit-941	3,379.94		3,379.94	
6342 Fed Tax Deposit - 940	204.80		204.80	
6343 EDD Tax Deposit-DE88	814.25		814.25	
6344 Oregon Taxes	216.18		216.18	

Lake Of The Woods Mutual Water Company

Budget vs. Actuals: FY_2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 6340 Payroll-Taxes	4,615.17	15,200.00	-10,584.83	30.36 %
6360 Postage and Delivery	111.86	5,000.00	-4,888.14	2.24 %
6370 Printing and Reproduction		400.00	-400.00	
6380 Professional Fees		50.00	-50.00	
6381 Accountant		6,500.00	-6,500.00	
6382 Accountant - Audit	7,050.00	8,000.00	-950.00	88.13 %
6383 Attorney	697.50	1,200.00	-502.50	58.13 %
6384 Engineering		15,000.00	-15,000.00	
Total 6380 Professional Fees	7,747.50	30,750.00	-23,002.50	25.20 %
6390 Rent Expense	1,470.00	4,600.00	-3,130.00	31.96 %
6500 TAXES				
6510 Taxes - Real Estate	46.93	1,400.00	-1,353.07	3.35 %
6515 Taxes - State		800.00	-800.00	
Total 6500 TAXES	46.93	2,200.00	-2,153.07	2.13 %
6520 Utilities				
6530 Office Gas	68.32	350.00	-281.68	19.52 %
6540 Power				
6541 Power - Office	71.79	330.00	-258.21	21.75 %
6542 Power-Well 1 & 2 Blend. Station	3,982.72	12,000.00	-8,017.28	33.19 %
6543 Power - Well #4	409.61	3,800.00	-3,390.39	10.78 %
6545 Power - Well #6	1,164.50	3,800.00	-2,635.50	30.64 %
6546 Power - Well #7	1,051.80	4,500.00	-3,448.20	23.37 %
Total 6540 Power	6,680.42	24,430.00	-17,749.58	27.35 %
6550 Telephone and Relay Expense	100.00		100.00	
6551 Office phone	254.91	1,200.00	-945.09	21.24 %
6552 Relay	94.71	420.00	-325.29	22.55 %
6554 Cell Phone	700.38	1,200.00	-499.62	58.37 %
6556 AT & T 661-245-1277 Blend Sta	680.35	1,800.00	-1,119.65	37.80 %
Total 6550 Telephone and Relay Expense	1,830.35	4,620.00	-2,789.65	39.62 %
Total 6520 Utilities	8,579.09	29,400.00	-20,820.91	29.18 %
6570 Vehicle Expense				
6571 Backhoe Maintenance		2,000.00	-2,000.00	
6572 Fuel	1,766.43	7,500.00	-5,733.57	23.55 %
6573 Mileage		1,000.00	-1,000.00	
6574 Truck expense	1,963.86	11,500.00	-9,536.14	17.08 %
Total 6570 Vehicle Expense	3,730.29	22,000.00	-18,269.71	16.96 %
6622 Water Hauling	-1,514.62		-1,514.62	
6635 NSF Charges & Bank Fees	350.00	1,000.00	-650.00	35.00 %
8500 CIP- Capital improvements		78,000.00	-78,000.00	
Total Expenses	\$146,940.73	\$505,900.00	\$ -358,959.27	29.05 %
NET OPERATING INCOME	\$ -13,996.33	\$0.00	\$ -13,996.33	0.00%
Other Income				

Lake Of The Woods Mutual Water Company

Budget vs. Actuals: FY_2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5601 PROP 68 -WATERLINE PROCEEDS	1,809,382.00		1,809,382.00	
5602 PROP 68 - GRANT EXPENDITURES				
5610 PROVOST & PRITCHARD PROP 68	-254,670.38		-254,670.38	
5611 Sierra Construction & Excavatio	-1,701,475.97		-1,701,475.97	
5612 CS Associates	-4,160.00		-4,160.00	
Total 5602 PROP 68 - GRANT EXPENDITURES	-1,960,306.35		-1,960,306.35	
Total Other Income	\$ -150,924.35	\$0.00	\$ -150,924.35	0.00%
NET OTHER INCOME	\$ -150,924.35	\$0.00	\$ -150,924.35	0.00%
NET INCOME	\$ -164,920.68	\$0.00	\$ -164,920.68	0.00%

Lake Of The Woods Mutual Water Company

Budget vs. Actuals: FY_2024 - FY24 P&L

March 1-29, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4100 Water Service Fees	40,691.44	40,841.66	-150.22	99.63 %
4150 Assessments	1,283.43	0.00	1,283.43	
4200 Transfer Fees, Late Ch & Refund				
4210 Transfer Fees	125.00		125.00	
4220 Late Fees	970.69		970.69	
4225 NSF	35.00		35.00	
4240 Shut off/On fee	50.00		50.00	
Total 4200 Transfer Fees, Late Ch & Refund	1,180.69		1,180.69	
Total Income	\$43,155.56	\$40,841.66	\$2,313.90	105.67 %
GROSS PROFIT	\$43,155.56	\$40,841.66	\$2,313.90	105.67 %
Expenses				
Total Expenses			\$0.00	0.00%
NET OPERATING INCOME	\$43,155.56	\$40,841.66	\$2,313.90	105.67 %
NET INCOME	\$43,155.56	\$40,841.66	\$2,313.90	105.67 %

LOW Outstanding balances

	2024	2023	2022	2021	2020
January	\$11,795.47	\$17,182.61	\$28,519.94	\$20,379.23	\$9,699.18
February	\$15,634.22	\$19,894.14	\$31,442.33	\$21,510.36	\$11,343.70
March	\$14,590.72	\$17,014.12	\$23,631.99	\$10,175.28	\$6,839.84
April		\$17,126.63	\$13,781.63	\$10,156.72	\$8,963.33
May		\$22,053.49	\$16,217.21	\$13,805.82	\$12,510.93
June		\$10,380.21	\$15,314.54	\$11,400.87	\$11,293.82
July		\$10,278.01	\$15,645.72	\$14,058.28	\$10,398.31
August		\$14,221.62	\$15,188.79	\$15,170.80	\$8,516.69
September		\$15,868.14	\$16,189.61	\$13,912.22	
October		\$11,618.31	\$19,363.66	\$20,572.95	
November		\$12,375.16	\$16,584.92	\$22,402.32	\$13,792.06
December		\$17,460.54	\$19,894.14	\$24,115.19	\$16,724.27

Lake of the Woods Shut off's for non-payment 2024

	Shut off for non- payment	Reconnected	Requested shut off
January	5	5	0
February	0	0	0
March	1	0	
April	1	0	
May			
June			
July			
August			
September			
October			
November			
December			

Lake of the Woods Shut off's for non-payment 2023

	Shut off for non- payment	Reconnected	Requested shut off
January	0	1	0
February	0	0	0
March	0	0	0
April	2	1	1
May	4	5	0
June	7	3	0
July	1	1	0
August	5	3	0
September	6	3	0
October	0	3	0
November	0	1	0
December	3	2	

Lake of the Woods Water Company
Meeting Minutes 03-07-2024

In attendance Via Zoom: Pamela Jarecki, Martin Morehouse, Erik Alcalá & Carlos Bravo Self-Help Enterprises (SHE)

Public attendance Via Zoom: Rick & Pam McGee

Office: Joan Kotnik, Daryl Beckstrand & Maria Dreier

Absent: Stan Eisman

Public attending at the office: None

1. **Meeting called to order** at 6:00 PM
2. **Adjustments:** None
3. **Public Comments:** None
4. **Line Replacement & Permanent Generators FFAST:**
 - **Approval to pay CS Associates invoices:** None
 - **Claim #21** – included pay request #7, 8 & 9.
 - **Approve to pay P&P Invoices** – Invoice #106763 for \$22,239.34 & 107318 \$15,445.50 for a total of \$37,774.84. Daryl Beckstrand motioned to pay P&P invoices, Martin Morehouse second it 4/0/1 absent
 - **SHE Draw #4** for \$434,064.78, Daryl Beckstrand motioned to submit Draw #4 to pay Sierra construction for Pay requests 7, 8 & 9. Maria Dreier second it 4/0/1 absent
 - **Change order Ad Hoc** – Nothing to report
 - **Facebook** - post to alert customers about the switch over days. Maria Dreier motioned for Joan Kotnik to post on Facebook a letter to let the customers know about upcoming shutdowns and tie in locations. Daryl Beckstrand Second it 4/0/1 absent
 - **Joan Kotnik reported updates** - to the construction project – Fencing at well site #6 getting a quote from Sierra to leave that fencing in place for future projects and security there. 99% of the piping is done – we will be pressure testing and doing tie-in. Tie-ins to the system will be done in 7 to 8 sections to make the change over go smoother. Doing the easier parts first & hoping to not go more than 8 to 12 hours without water for our customers. Customers concerns about trash have been looked at and are not part of the construction.
 -
5. **South Tank & Line Replacement & SCADA Grant Phase 3 update:**
 - Joan Kotnik & Erik Alcalá met with P&P to go over all the Phase 3 mapping and we should have 80% of the designs in the next week.
 - United States Forest Service Special Use Permit SF299 Application was submitted – no new information, no action taken
 - The Army Corps permit – still waiting
 - SCADA, Springs Mapping & south tank- Easement, there are more easements needed for the lines coming off south tank down to Lakeview and the lines going and coming from Well #4 & 6. We are working on this with our engineers.
6. **Regional Water Project and Annexation:**
 - Timeline & Budget no update
 - Well site acquisition – Well #8 they filed in court on 1-18-2024 for eminent domain, no response so will have to serve C&C with a process server FP will talk with their attorney, & well #9 they are still working on with French and Wainwright talking about relocating the entrance for FP.
 - Lawrence Sanchez will be sending out an approval letter on moving ahead with well #8 on its own.
 - LAFCO should hear back soon with some changes that were made.

Carlos Bravo left the meeting

7. **Distribution Operator Report:**
 - FACILITIES & EQUIPMENT**
 - I extended the nitrate analyzer overflow line to outside the fencing area. As part of the sanitary survey the state conducted in December 2023, they recommended we extend the nitrate analyzer overflow line to the outside of the fencing in the blending station.
 - DISTRIBUTION SYSTEM**
 - With Sierra's help we were able to repair the fire hydrant located at Cuddy Hall. The fire hydrant had stayed in the open position not allowing us to shut it off.
 - Sierra helped psi test all fire hydrants in LOW, to get a better understanding of our South Zone and North Zone system.
 - In February we had multiple water leaks around the system, the first happened on 2/12/24 at the top of Point Ct. near the North Tanks. This leak caused us to shut down the North tanks and to have some customers with low water pressure for a few hours. The second leak happened on 2/13/24 on the service line for lot 144/145 only that customer was affected. The third leak was at the meter valve for 7113 Lakeview Dr. With Sierra's help we replaced the meter valve on 2/15/2024. The fourth leak was on 2/26/24 on Paige Rd. near 7121 Paige Rd. that leak was on a 3-inch water main and was repaired with a leak clamp. The last leak happened on 2/29/24 at the overflow line from the South tank, this leak was coming from an old leak clamp, luckily I was able to repair it by changing out the old clamp with a new clamp.

- There is a leak in the south zone of our system, specifically on the ravine near lots 338/339. We have attempted to locate the leak but have been unsuccessful so far. The rainy weather has made it even more difficult to find the source of the leak.
- We had to shut down 2 fire hydrants during February, one at Lakewood Dr near lot 798 the second was at the top of Cuddy Ct. by lot 856. The one by lot 798 was not closing at the top of the fire hydrant stem, we were able to close it with the valve at the main, and was repaired 3/1/2024. The second fire hydrant was leaking from underground we will also be working on this fire hydrant, and after locating the source of the leak, we can either order parts or patch it up if it's a minor leak.
- On 2/17/2024 we had a Cross Connection Survey done for our system, this was recommended by the state to be done with a Cross Connection Specialist. For the survey, the Cross Connection Specialist inspected LOW's wells, tanks, and blending station. After the survey, they informed me they had no concerns about any cross-contamination, and they would be forwarding the report to us and the state via email.

WATER QUALITY & WELLS

- On the day of the leak on Paige Rd. The customers at 7121 Paige Rd informed me they have been experiencing yellow-colored water, I informed them the leak I was working on might be the reason why along with the many other leaks we have been having in the system. When a leak occurs, it causes the sediment inside the pipe to stir up and change the color of the water. I gave them our office phone number and my cellphone number and asked them to call us if this was to occur again. I also flushed the pipeline on Paige Rd and took a water sample to test for bacteria from 7121 Paige Rd. The sample result came back "Absent" of any bacteria. Flushing Paige Rd will have to be something we will be doing from time to time to reduce any standing water on that pipe since they are the only customers on that 3-inch dead-end water main. Testing the water for chlorine can give us an idea of how often to flush the line, when we see a significant drop of chlorine residual at 7121 Paige Rd that is when we will flush the line. After construction is done, we will be adding a blow off in this area.
- Nitrates for 2-20-2024 were sent to Erik and they are 4.2, the analyzer was 4.8, they are dropping from last month.

Mary Dreier motion to approve the distribution operators report, Daryl Beckstrand second it 4/0/1 absent

8. Provost & Pritchard Project Update – None

9. Treasury Report: Mary Dreier made a motion to approve the Treasury Report, Martin Morehouse seconded. 4/0/1 absent

10. Approval of the minutes: 02-01-24 board meeting minutes & the minutes of the special meeting of the board of directors on 02-09-2024. Daryl Beckstrand made a motion to approve the 02-01-24 board meeting minutes & the minutes of the special meeting of the board of directors on 02-09-2024, Mary Dreier seconded. 4/0/1 absent

11. CIP – Nothing new

12. Future Agenda Items – Add Leak shut off policy for customers who are aware of leaks but refuse to fix them.

13. QuickBooks - Board was notified that we will be needing to move to the online platform of QuickBooks. In the next year will also need to add payroll online.

14. Website - Our Web designer passed away, Pamela Jarecki will be working on options to keep it going and will keep the board updated on the course of action. The board sent a donation for funeral expenses of \$100 in lieu of flowers

15. Water stock Certificate update – Have been issuing new water stocks to every owner when to purchase. Our attorney said this is not necessary. They are attached to the property. There will still be an Owner transfer fee for updating new owners' info, but we will no longer issue new certificates. All other recordings will still happen.

16. Assessment fees – general discussion, tabled

Closed Session –

- Board motioned that there will be no reduction to the bill for the property purchase in a tax lien sale, they will need to pay the full bill to be turned.
- Board motioned that customer requesting reduction to their bill for a leak they have no idea about must pay their full bill, customer is responsible for their service line past the meter.
- Board motion to provide lunch for the construction crew in the near future.

Martin Morehouse left at 8:27pm.

Mary Dreier motioned to adjourn at 8:44 pm seconded Daryl Beckstrand. 3/0/2 absent

Signature: _____ Title: _____ Date: _____